Reference: AYI.16/2017

Position title: Project Manager

Group: Genomics of Gene Expression Laboratory

Job description (function and tasks):

- Assist the Principal Investigator in the coordination tasks within projects
- Prepare and lead the agenda of the laboratory meetings
- Communicate with national and international project members and collaborators
- Manage the scientific reports and generate them in time
- Contribute to dissemination of different project work, including the website and social networks

Research Center description:

The Prince Felipe Research Centre, CIPF, was created to develop first-rate, competitive and internationally relevant research in the fields of Neurobiology, Advanced Therapies, Rare & Genetic Diseases, Molecular Mechanisms of Disease and Computational Genomics. The research centre, located in Valencia, occupies an area of 32,000 m2 and it is equipped with the most advanced infrastructures, facilities and technological equipment.

Basic requirements of the position:

- Great work and organizational skills
- Assertiveness
- Ability to work in a multidisciplinary international environment.
- Competition with web 2.0 media
- Willing to travel
- Knowledge of the financial framework of R & D at European, international and national level
- Experience of at least 2 years managing international research projects

Merits:

- High level of written and spoken English
- University degree

Contract

- Professional category: Research Assistant
- Salary Level: (Salary level as stipulated in the Convenio de Sanidad Privada de la Provincia de Valencia)
- Funding: University of Florida
- Duration: 3 months
- Starting date: 10/01/2018
- Working day: Part time (20 hours per week)
The deadline for receipt of resumes will be open until 5/01/2018

How to present your candidacy?

Interested candidates should send their CV, cover letter and references only by email to the following address: selection@cipf.es.

In order to comply with Law 15/1999 of December 13, for The Protection of Personal Data, we inform you that the personal data contained in your resume will be included in a personal data file owned by the Foundation Prince Felipe Research Centre, CIPF, to enable you to participate in our recruitment process, and if appropriate, it may be used for processing appropriate aid, grants and funding to enable this recruitment.

By submitting your resume, you agree to your personal data to be treated in the commented terms, allowing CIPF to share this data with other public and private institutions with the exclusive aim of applying for grants for the financial funding of this institution and its research projects linked to your data.

You may exercise your rights of access, rectification, cancellation and opposition by writing to CIPF, Calle Eduardo Primo Yúfera, 3, CP 46012 Valencia.

Please indicate the offer reference number in the subject field. If you have any questions about this offer, please contact the Human Resources Department by email to: recursoshumanos@cipf.es